START A CAREER LIKE NO OTHER

Search for apprenticeships at macegroup.com/careers
Mace is an international construction and consultancy company. We were founded in 1990 by five enterprising construction professionals who believed that there was a better way to deliver for clients and the communities in which we work. We believe that for Mace every day is an adventure. Every challenge is an opportunity to think and do differently.

For 28 years our adventurous spirit has driven us to do things better and drive change through our industry. We have helped shape cities around the world.

Mace is now a £1.97bn company, with over 6,000 employees, operating from five global hubs and inspiring each other and our clients to innovate.

We have delivered iconic projects in the UK such as The Shard, the London 2012 Olympic and Paralympic Games, Heathrow Terminal 5, Birmingham New Street and the Emirates Airline. We are currently working on impressive projects such as the Television Centre, Battersea Power Station and the Manchester Business School. Internationally we are delivering projects such as the 2019 Pan-American Games and Expo 2020 in Dubai.

We strive to find better ways to deliver for our clients, communities and the construction industry. We constantly challenge the status quo, make the seemingly impossible possible, and will always do so.

From managing the construction of iconic buildings that transform the landscape to regenerating a town that brings people together, as a Mace trainee or apprentice you’ll get hands on experience working on amazing projects alongside industry leading professionals.

We have a wide range of career opportunities for people who are starting out in the industry. We offer all of our trainees and apprentices financial and practical support with part-time study towards a recognised qualification. Whatever professional role you move in to, you will have access to a structured training programme where you will learn technical skills related to the construction industry and key business skills, such as presenting and managing your time, providing you with a strong grounding for a successful career.

Our trainees have worked on impressive projects such as The Coca Cola London Eye, the London 2012 Olympic Park, The Shard, Birmingham New Street Station and Battersea Power Station. Imagine being able to point to buildings which help shape our skylines and say: “I helped deliver that!”

About Mace

At Mace you have the opportunity to join us and make a positive difference for future generations – a career like no other.

Working at Mace enables you to make your mark on the world – delivering projects that improve lives, grow communities and inspire new generations.
Our services

Develop
- Development
- Development management
Consult
- Project and programme management
- Cost consultancy
- Advisory services
  - Strategic advisory services
  - Architecture, engineering and design services
  - Building surveying
  - BIM
Construct
- Contracting
- Construction management
- Fit out
- Specialist services
  - Logistics
  - Mechanical, electrical and plant
  - Secure works
  - Façades
Operate
- Facilities management consultancy
- Helpdesk services
- Managed services

International presence

We have nearly 6,000 employees working hard on the most complex and inspiring projects in the built environment and helping to shape skylines across the world. From London to Hong Kong to New York, and dozens of cities and communities in between, we work with clients around the world to help shape cities and build sustainable communities that meet the needs of the future.

We are determined to change the way our industry operates because we believe we have found a better way of turning our client’s dreams into a reality!
Our projects

Queen Elizabeth Olympic Park
London, UK

Birmingham New Street
Birmingham, UK

The Coca-Cola London Eye
London, UK

Expo 2020
Dubai, UAE

The Shard
London, UK

Alliance Manchester Business School
Manchester, UK

Our people

From experienced specialists to emerging talent, Mace people share a common drive to succeed, an enthusiasm for their work, and a passion for providing exceptional service to our clients and communities.

Finding, developing and retaining talented people is key to our future success, helping to keep our perspectives fresh and our work innovative. We want to foster this pioneering spirit in our new recruits and the time we take to inspire this next generation is returned to us through the creation of a committed, dynamic and driven workforce.

For graduates, undergraduates, apprentices and trainees, the opportunities are often endless and once taken, responsibility comes swiftly. Our clients benefit from the sense of ownership felt by these proactive and confident people.
Apprenticeships at Mace are about starting on a path to becoming a professional in your field. The majority of your learning will come from experience working on live projects, but our apprenticeships also include:

- Financial and practical support with part-time study for a university/college qualification
- Working alongside experienced professionals
- Technical training and support with developing key personal skills and behaviours
- Organised networking events

During the apprenticeship you will be supported in starting a route to achieving professional membership with an industry body.

We have six apprenticeship programmes with places to start work in September 2019:

1. Construction Management
2. Civil Engineering
3. Facilities Management
4. Quantity Surveying
5. Project Management - Consultancy
6. Project Controls

Your reward

- Competitive salaries
- 22 days holidays plus 2 extra ‘Mace’ days to support work-life balance
- Time off between Christmas and New Year (on top of your 22 days holiday and Mace days)
- Industry leading pension scheme with our contribution up to 7%
- Private health insurance
- Gym subsidy
- Charity & volunteering opportunities
- Retail and leisure discounts
- Cycle to work scheme

What do our roles involve?

Project Management

Project managers are involved in the whole lifecycle of a construction project, from when a client has an idea through to handing over the finished project and then supporting our clients manage the property or building on an ongoing basis. Project management involves managing the cost, quality and programme to ensure it is delivered on time, within budget and to the client’s expectations. The project manager represents and advises the client at all stages of the project, keeping them briefed and making sure their views are communicated to the whole project team.

“Working at Mace is great, no two days are the same since I’ve started! I’ve gained more responsibility, I am now managing my own project and have been able to improve the living quality of the community I am working in”

Sian Mullings
Apprentice Project Manager
“Mace are keen for apprentices to progress and they provide a lot of support through one-to-one meetings, portfolio reviews and regular onsite training. Mace are sponsoring me through a part-time degree and it’s great to be able to use what I am learning about at university in my day job.”

Miranda Jones
Apprentice Cost Consultant

**Quantity Surveying**

Quantity surveyors are the accountants of the construction industry. This is about planning, and managing the contracts and flow of money involved in projects. At Mace we have two roles available within quantity surveying – cost consultancy and commercial management.

Cost consultants represent the client, protecting their interests within the design team. They are involved in every stage of a construction project and work with a client to estimate the initial cost of a proposed build. This includes managing the setting up of contracts and the post contract financial management between the client and the main contractor.

Commercial managers are predominantly based on site and the role covers all financial aspects of a project, from bidding for work through to the close out of final accounts when the project is completed. This involves procurement of works and the subsequent management of costs through the design and construction phase.

**Facilities Management**

Clients are increasingly taking advantage of Mace’s growing facilities management business, Macro. Facilities Management is essentially the on-going management of a built project after completion. As a Facilities Management apprentice you will be assisting senior members of staff by effectively implementing and managing the day-to-day delivery of facilities, which may include catering, cleaning, maintenance and security. You will you work with a wide range of stakeholders, including colleagues, clients, and delivery service staff and ensure that services are delivered to agreed levels and standards.

“As a facilities manager I get to work with the range of clients, one day I can be working with a finance company, the next it could be a media company; it’s very diverse. Everyone I work with is willing to help and advise. The amount of time people have taken out their day to help me has been amazing – I’ve learnt so much.”

Michelle McMahon
Facilities Manager
Civil Engineering

Engineering is at the core of our construction business and dictates how we build and deliver our projects. As an apprentice civil engineer you will develop technical knowledge of construction activities such as sequencing, structural behaviour, and the importance of dimensional and quality control. You will help the project team in the daily control, management and coordination of works to ensure the project is delivered on time, on budget and to the required safety, environmental and quality standards.

“At Mace there is a wide range of people who have different experiences and knowledge who I can learn from. On a project I am able to learn and gain invaluable experience which can’t be taught in a classroom.”

Joe Bowden
Apprentice Civil Engineer

Construction Manager

Construction managers are at the sharp end of project delivery working on site. A construction manager will be involved from the pre-construction and planning stage right through to project handover and sometimes beyond. As a trainee construction manager you will be helping the project team to plan, coordinate and manage the work done by a wide range of teams throughout the project lifecycle. You will be establishing key relationships with trade, sub-contractors and ensuring a project is delivered safely and to the highest quality standards.

“Mace invest a lot of time in helping to develop their staff, as a result they put a lot of trust in giving young people the opportunity to take on responsibility. Year on year my responsibilities have developed significantly. Having joined the industry as a trainee five years ago, I have now been promoted to manager grade.”

Aaron Higginson
Construction Manager
“I chose to do an apprenticeship rather than a full time university course. I didn’t like the idea of sitting in a classroom for a further three years. Now I will be able to get the same level of qualification while getting a salary and real world experience, and not having any debt.”

Charlotte Diboll
Project Controls Apprentice

Are you ready?

Whatever your background, we want to attract the best and brightest people to bring new perspectives to some of the most challenging and inspiring projects around the world. You will get to learn from experienced and knowledgeable professionals. If you think you’ve got what it takes to influence our industry as we take on even bigger challenges, please visit our website and apply online.

Application process

1. Check you meet the entry criteria for the programme you are interested in
2. Complete the online application form
3. Telephone interview for successful candidates
4. Candidates who are successful will be invited to attend a face-to-face interview and group exercise

How to apply

Visit macegroup.com/careers to find out more and apply. We recommend that you submit your application as early as possible as we make offers on a rolling basis.
Mace is an international consultancy and construction company, offering integrated services across the full property and infrastructure life cycle. Our vision is to be the industry leader in shaping cities and building sustainable communities.

Mace employs nearly 6,000 people with a turnover in excess of £1.97 billion. It has experts in four core areas: programme and project management, construction delivery, cost consultancy and facilities management.

We currently operate across more than 70 countries located within the five strategic hubs of Europe, Middle East and North Africa, North America, Asia-Pacific and Sub-Saharan Africa.

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